

ALTRON

DebiCheck Archived Transactions Reporting – V2

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DEBICHECK ARCHIVED REPORTING

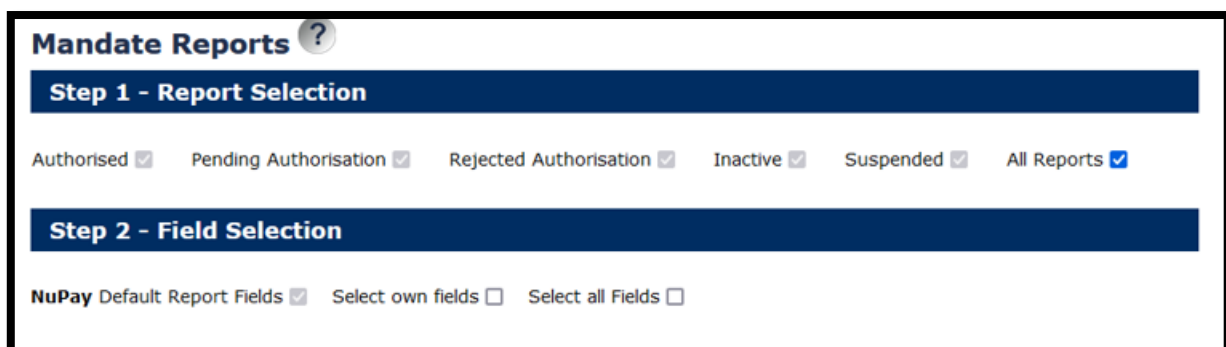
On 3 May 2024 we communicated: "In order to speed up the delivery of reporting for both our website and for webservices, all transactions with a final fate prior 31 May 2023, have now been archived. This archiving is applicable to all Success, Failed and Tracking reports. Through implementing the archiving, we have been able to significantly reduce the time it takes to deliver reports."

Since the archiving to the Transaction Reports, we have continued to see a significant reduction in time it takes to deliver reports and are please to inform you of how archived Success and Failed transactions can be viewed on our website under the Mandate Reports.

To view archived Success and Failed transactions in the Mandate Reports, you need to use the "Detailed on Screen Enquiry" or the "Screen Summary with Drilldown" at step 3 – Delivery Selection. The drilldown per Mandate ID will show you the respective instalments and their respective Success or Failed status.

Please note this must be used in conjunction with the Transaction Reports, to check if any Successes were Reversed.

Please see below screen grabs on how to generate such reporting.



The screenshot displays the 'Mandate Reports' interface. At the top, there is a header 'Mandate Reports' with a question mark icon. Below this, the interface is divided into two main sections: 'Step 1 - Report Selection' and 'Step 2 - Field Selection'. In the 'Step 1 - Report Selection' section, there are six radio button options: 'Authorised', 'Pending Authorisation', 'Rejected Authorisation', 'Inactive', 'Suspended', and 'All Reports'. The 'All Reports' option is selected. In the 'Step 2 - Field Selection' section, there are three radio button options: 'NuPay Default Report Fields', 'Select own fields', and 'Select all Fields'. The 'NuPay Default Report Fields' option is selected.

Step 3 - Delivery Selection

Delivery Criteria:

Grouping Criteria:

Date Type:

Step 4 - Selection Criteria

Merchant:

Date: **From:** **To:**

Debtor Account No:

Debtor ID No:

Contract Reference:

Employer Code:

Mandate ID:

Client Reference:

Mandate Report ?

Search Criteria

Date:

Merchant ID: 5500000008 - STIFFIN DEBI CHECK TESTING

Debtor Account No:

Debtor ID No:

Contract Reference:

Employer Code:

Mandate ID:

Active:

Bank Name: ALL

Client Reference:

Authorised Mandates										
Print CSV PDF Excel										
	Mandate ID	Merchant	Contract Reference	Date of First Instalment	Date Loaded	Instalment	Instalments	Tracking		
1	52568	000005500000008	DCPRD0000001Y7	2018-10-31	2018-10-26	2	2	3 Day Tracking		
Print CSV PDF Excel										
	Mandate ID	Instalment	Tracking	Instalment Amount	Start Date	Cycle Date	Submit Date	Disputable	Status	
1	52568	1	3 Day Tracking	5.00	2018-10-31	2018-10-31	2018-10-31	No	Cancelled	
2	52568	2	3 Day Tracking	5.00	2018-10-31	2018-11-30	2018-11-30	No	Cancelled	
Report Total				R 10.00						
2	52799	000005500000008	DCPRD000000268	2018-11-23	2018-11-20	1	1	No Tracking		
3	148501	000005500000008	DCPRD000000N5Q	2019-11-15	2019-10-28	1	1	3 Day Tracking		

Please note when selecting the date range for your report, the date the mandate was created might be required in the date range, dependent on what Date Type you select at step 3 – Delivery Selection.